

BUDGET NEEDS ASSESSMENT APPLICATION
Fall 2015

Name of Person Submitting Request:	Roger Powell
Program or Service Area:	CIT
Division:	Math
Date of Last Program Efficacy:	Spring 2015
What rating was given?	Continuation
Amount Requested:	\$1,500
Strategic Initiatives Addressed: (See Appendix A: http://tinyurl.com/15oqoxm)	Initiative #2 – Student Success.

Note: To facilitate ranking by the committee, please submit separate requests for each general area of budget augmentation needed. Do not request a lump sum to encompass many different areas.

One-Time Ongoing

Does program or service area have an existing budget? Yes No

If yes, what is the amount? **\$647,599 including Faculty Salaries and benefits**

1. Provide a rationale for your request (Please explain clearly the reasons for the need of the budget increase and also state whether this is a new, growth, or restoration request.)

The amount requested covers the Microsoft IT Academy annual licensing fee. Please note that the CIT faculty chair spoke with Rick Hrdlička on 10/27/2015. Rick says this is a budget augmentation and should not go through the Technology Committee. Furthermore, SBVC has the Microsoft Volume Licensing Agreement to qualify SBVC to be a Microsoft IT Academy. Microsoft software dominates the business world and knowledge of Microsoft technologies is vital to all areas of Information Technology (IT) (<http://www.itcareerfinder.com/it-certifications/microsoft-certifications.html>). The Microsoft IT Academy program will provide SBVC students studying IT with access to the best and most current Microsoft technical materials and skills and prepare students to earn Microsoft certifications. In order to qualify to become a Microsoft IT Academy the educational organization must qualify for the Microsoft Academic Organization Volume Licensing Agreement. There are over 15,000 Microsoft IT Academies around the world.

2. Indicate how the content of the latest Program Efficacy Report and current EMP data support this request. How is the request tied to program planning? (Reference the page number(s) where the information can be found on Program Efficacy.)

Making SBVC a Microsoft IT Academy is consistent with the 2013 CIT full efficacy Program Review Document. On page three the acquisition of computer skills that are relevant to current work requirements is one of three items that describe the CIT Program. The demand for Microsoft-based skills and certification skills for IT workers is clear. The importance of this factor is reinforced in the supplemental data section on page 7 where it is once again stated that the CIT program provides computer skills that are valued by employers. With the Microsoft certified curriculum and materials available to SBVC as a Microsoft IT Academy. The use of Microsoft standardized certifications will allow students to add independent assessment by an

seeking employment as "receptionist and information clerk," which is listed as one of the fastest growing employment fields in the section discussing Industry trends on page 13.

3. Indicate if there is additional information you wish the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, or planning, etc.*).

The latest Occupational Employment Projections from the California Employment Development Department (<http://www.labormarketinfo.edd.ca.gov/data/oes-employment-and-wages.html>) has 19 different SOC codes that include the work "clerk." These are found in categories Sales and Related Occupations and Office and Support Occupations. The project annual job openings for the Inland Empire is 1,869 which is 3% of all job openings. The median annual salary for these jobs is \$35,632 which is slightly higher than the overall regional median salary of \$34,002. OPAC is widely accepted in the public sector and the public sector is a major employer in San Bernardino County.

4. Evaluate amount requested, as well as related costs (including any ongoing maintenance or updates) and identification of any alternative or ongoing funding sources (*for example, Department, Budget, Perkins, Grants, etc.*).

The ongoing costs are incremental consumption of IT resources. This includes consumption of server and network resources as well as IT support effort.

5. What are the consequences of not funding this budget request?

SBVC will not have this service available for students.